



Montrose Vikings Management Committee Minutes

	Date: 5th February 2024 Meeting Opened: 7:40 pm Closed: 9:12 pm	
	Present: Matt H, Nicky D, Joel E, Tessa D, Ash T, Brooke M,	
	Apologies: Taryn M, Ben W, Alister S, Dom K, Jez B, Kylie T, Hayley R, Sam I	
	Minutes: Tessa Dempster	
Confirmation of Minutes from previous meeting		Actions Required
1.0	Minutes of the previous meeting- Moved that the minutes of the meeting held 4th December 2023 confirmed by Joel, second by Brooke.	
Matters arising		
	<p>Joel - Fill in confirmations, Matt will work with Ben to organise a user friendly quick reference to be used by all club members.</p> <p>Website content Joel will sort and then needs committee members to check what needs to be removed, changed and updated. Joel also what's to prepare a survey for members to see what they might like to see on the website. Questions that might have.</p>	<p>Matt to liaise with Ben Joel will add it to the website</p> <p>Joel to organise, committee members to correct</p>
PRESIDENT		
	<p>Matt and Ben had made contact with Bimbadeen to see if we can continue using their gym for Thursday night training. Matt had a copy of the hire agreement for training at Bimbadeen PS. Matt (president) Tessa (secretary) sign the agreement for 2024 year ahead, as requested.</p> <p>Potential coaching night for Jez to run again, hopefully a before the new season starts. This could maybe help coaches thinking about starting up.</p> <p>Court allocations It was discussed at the last Junior forum meeting the amount of teams we have now and not enough courts. They are looking into potential fixes. Trying to acquire more land down further on Liverpool RD. That will be years in the making. It was mentioned that the playing times could change to 2 x 17 minute halves (that's what Knox association currently do) Matt also suggested as court allocations is becoming harder and harder to get, we should consider capping our club to maybe 55 teams.</p>	<p>Matt will scan and email the agreement through. Ben to arrange to collect the key.</p> <p>Matt will chat again with Jez to see his availability.</p>
	in	
TREASURER'S REPORT		Actions Required

6.1	<p>Brooke said we currently are in a good position. We only had one refund of summer fees to process due to injury just before the season started.</p> <p>It was voted by members in attendance that we will keep the winter 2024 season club fees as is. Full fee \$75 Under 8 \$50 Miniball \$20</p>	<p>Refund done, no further action required.</p> <p>No action required</p>
FUNDRAISING / SPONSORSHIP REPORT		Actions Required
6.2	<p>Tessa spoke on behalf of Dom. Dom has been in talks with The Sporting Globe, they are asking if we can be more proactive with our socials and advertising specials etc. Members in attendance said it was ok to continue but not to necessarily rush for them. Would like to know what we get out of it. Was also suggested if they had flyers etc, we could always hand them around, eg at training etc. Dom will be the main contact for them and will pass on to Taryn any social advertising as</p>	<p>Dom please follow up what our current balance is and what are the achievements etc to get vouchers. Do they have flyers?</p>
CONVENER's REPORT - ALL		Actions Required
6.3	<p>Ben wasn't in attendance; his items were briefly discussed.</p> <p>Role descriptions - We need to check job descriptions on the website and organise Joel to make changes if necessary. Matt said he has had a brief chat with Kylie, asking her to look at the registrations officer role, and make changes if needed. Tessa also mentioned if we were to have that role completely designed for registrations then adding in the team information emails she would suggest would be part of it too.</p> <p>Transfer rules from Kilsyth</p> <p>Registration opening - It was discussed tonight that we open up the Winter 2024 season registrations end of this week, 8th February and close it 8th March giving members a month to register, and then the conveners plenty of time to put teams together, ready for the close off to the association midnight 27th March. (obviously there can still be tweaking done behind the scenes) We would like to stick to the below Timeline, will need to be created and posted to socials to field off any questions or nagging, it's also going to be hard to work around Easter school holidays so trying to avoid it as much as we can by getting it done beforehand.</p> <p>For socials</p> <p>Winter 2024 Team Information</p> <ul style="list-style-type: none"> Coaches and Team managers will receive information week beginning 1st April Members will receive information from their team manager 	<p>Kylie and Tessa discuss what they can do to help each other. Making this a larger role would lessen the secretary role greatly.</p> <p>Timeline Conveners have teams in place by 27th March, including coaches and TM allocated for each team. Team list/details out to coaches and team managers by Wednesday 3rd April Team managers get it to the team members week starting 8th April giving members a week notice.</p>
OTHER BUSINESS		

	<p>Presentation night discussions. Brooke is going to contact ATK to see trophy turn around times. Brooke is also going to check with the Montrose footy club to check potential date options. Ideally Monday 18th March or Monday 25th March, end of summer finals week. Worst case Monday 22nd April start of winter season.</p> <p>Also Brooke will need some volunteers to help organise the event. Brooke has a list of amounts required etc. Shopping, Drinks/plates/ serviettes, water, juice, soft drinks etc (we might have some stock remaining) Pizza ordering and organising 2 pick ups. Balloon ordering and pick up</p> <p>Training tops - in Taryn's absence Tessa said Taryn will push these more on socials as we need to have a minimum. Orders already placed can't get them until we have enough.</p> <p>Matt suggested saying something along the lines of: Hoop to Hoop are wanting any final personalised orders so they can close off this batch</p> <p>Polo order - We need to organise another order, with the orders that were in too late and any new ones that might have come in recently. It was also suggested we place the order 3 each of xl, l and med to have on hand. In coaches only for now. Also, can we order just plain? (not coach/tm) If possible to even have in black so the committee can wear a different look (if not red is fine) Also as ladies tops seem to be made smaller than measurements suggested. We could do a potential swap around between ladies tops.</p>	<p>Brooke to contact ATK and Montrose footy club</p> <p>Taryn please place a polo order for any we currently have outstanding. Tessa will email you any new ones that have come in.</p>
NEXT MEETING DATE		Actions Required
9.0	Next meeting is Monday 4th March 2024, Montrose Primary School Gym Atrium at 7:30pm. Subject to change if it clashes with Junior forum	MPS Gym